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18 Special Faining

Director of Logistics

DDA 76-6191

- 1. Per the attached memo, the Office of Comptroller is now reconsidering your request for additional courier support relating to referenced project.
- 2. Messrs. Blake and Malanick have seen the attached memo.

Attachment

cc: Chief, Budget Staff

STATINTL	EO/DDA	20 Dec
STATINTL	EO/DDA 1m (20 Dec 76) Distribution: Orig RS - D/Logistics w/att 1 RS - C/BS w/att 1 RS - DDA Subject w/att 1 RS - DDA Chrono 1 RS - RFZ Chrono	

STATINTL Attachment: DDA 76-6191, Memo from Asst. Comptroller, Resources, dated 8 Dec 1976, Subject: Request for Additional Resources.

Background: XXX D/Logistics memo to Comptroller, dated 11 Nov 76, re Request for Additional Support Resources (TCS 892195/76); and memo from Comptroller to DDA dated 3 Dec 76, re request for additional resources.

SECRET

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DEC 1976

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT:

Request for Additional Resources

REFERENCE:

Memo from Comptroller to DDA dated 3 December 1976,

Same Subject

- 1. Last week we declined to approve your request for 3 positions to meet your requirement for courier support to deliver materials relating to a sensitive project, and suggested you plan to absorb them.
- 2. We have since received requests from other components for positions and funds to meet other new requirements. We now believe that your requirement should be included with the others for consideration at a Comptroller meeting to be scheduled soon. Our memorandum of 3 December (reference) should be disregarded.

25X1A Asst. Comptroller, Resources

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DEC 1976

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT:

Request for Additional Resources

REFERENCE:

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Same Subject

- 1. Last week we declined to approve your request for 3 positions to meet your requirement for courier support to deliver materials relating to a sensitive project, and suggested you plan to absorb them.
- 2. We have since received requests from other components for positions and funds to meet other new requirements. We now believe that your requirement should be included with the others for consideration at a Comptroller meeting to be scheduled soon. Our memorandum of 3 December (reference) should be disregarded.

Asst.	Comptroller,	Resourc	es

25X1A

Orig - Addressee

∠ - DDA Plans Staff

1 - Compt.

1 - Asst. Compt., Resources

1 - Compt. Subject File

1 - Compt. Reading File

1 - Compt. DDA Gp.

1 - BMG Chrono

25X1A C/Compt./BMG 8 Dec. 76

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3 DEC 1976

STATINTL

SUBJECT: Deputy Director for Administration

Request for Administration

Reputation Resources to Support the Trogram

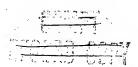
D/Logistics Memo, dtd 11 Nov 76, Same Subject

While I agree that the requirement outlined in the D/Logistica memorandum is valid and obviously must be met, I believe both the positions and funds involved should be provided through reprogramming within the Administration Directorate.

Jo/ denies M. Taylor
James H. Taylor
Comptroller

Distribution:
Orig. - Addressee

1 - Compt.
1 - A/Compt., Resources
O/Compt. Subject
1 - O/Compt. Reading
1 - AG Chrono
O/Compt/AG/______/s1h (1 Dec 76)



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11 NOV 1976

	MEMORANDUM FOR:	Comp	troller
	FROM :	Jame Dire	s H. McDonald ctor of Logistics
	VIA :	Depu	ty Director for Administration
25X1D	SUBJECT :	Requ Supp	est for Additional Resources to ort the Program
25X1D	REFERENCES :	(a)	Memo dtd 18 Aug 76 to D/Logistics fm Chairman, EXSUBCOM, subject: Request for Courier Support at [TCS-15845/76]
25X1D		(b)	MFR dtd 15 Oct 76 fm Chairman, Film Logistics Working Group, subject: Meeting of the EXSUBCOM's Film Logistics Working Group, 29 Sept 76 (TCS-16728/76)
: 25X1A		(c)	MFR dtd 20 Oct 76 fm EXSUBCOM Staff, subject: Courier Meeting (TCS-16735/76)
057/4D	granted the Off:	ice of additi	ested: It is requested that approval be Logistics to exceed its personnel ceiling ional funds in FY 1977 in order to provide ices for the Program.
25X1D	courier support	serv.	it og tame
25X1A			
	_		

TCS-892195/76

Copy # 4/

25X1A

3. Staff Position:

Under the consolidated courier system, it is the Office of Logistics' responsibility to support courier services to NPIC, Headquarters, and other Agency buildings. However, the above requirement was unknown to OL at the time of the consolidation and was only recently identified in referent (a). The Mail and Courier Branch, Logistics Services Division, OL, with its present authorized manning of 61 positions and vehicle resources, is taxed to its capacity. During FY 1976, the branch utilized 10,365 manhours of overtime to accomplish its assigned mission. This trend has continued during the TQ (2,793 hours), and appears that FY 1977 will see no diminishment. In addition, as the volume of deliveries increase, it will be necessary to acquire and dedicate full time a vehicle to this service.

b. In order to provide manpower and vehicles on both the fixed schedule as well as meet the need for random delivery of briefing boards and hard photo

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copies throughout the day, three additional couriers will be required and a truck costing an estimated \$12,000. There are no resources within the Office of Logistics or the Administration Directorate to satisfy this requirement or as it may increase once the system is fully operational.

4. Recommendation: In view of the foregoing, approval is requested by the Office of Logistics to exceed its FY 1977 personnel ceiling by three positions in the Mail and Courier Branch, Logistics Services Division, OL, and that its FY 1978 program be amended accordingly. In addition, it is requested that the OL expenditure of \$12,000 for a vehicle be considered and approved as an unfunded item in OL's FY 1977 budget. Any additional resource requests will be withheld pending the totality of support required as the system becomes operational and develops to maturity.

1st James H. McDonald James H. McDonald

APPROVALS:

#2 & #3 - DD/A

#4 - Compt.

#6 - OL/LSD

#5 - Chairman, EXSUBCOM

/s/John F. Blake	2.5 NOV 1976	
John F. Blake Deputy Director for Administration	Date	
Not approved. (See memo to DDA, dtd. 12/2/76) James H. Taylor Comptroller	Date	
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TCS-892195/76



Next 14 Page(s) In Document Exempt

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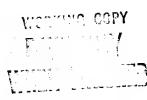
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